

# Minutes of Regular Meeting

## The Board of Directors Fort Cherry School District

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A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, March 22, 2021, beginning at 5:30 PM via Zoom electronic meeting / held in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay	Mr. Eugene Briggs
Mrs. Cynthia Gaskill	Mrs. Jeanine Miles
Mr. Louis Ursitz	Mrs. Julie Sepesy
Mrs. Dawn Fiori	Ms. Beverly Schwab (Via Zoom until 6:45pm)

The following members were excused/absent:

None

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent  
Mrs. Jessica L. Drylie, Business Manager/Board Secretary  
Mr. Russ Lucas, Solicitor, Andrews and Price

The following community members were present:

List of all members that attended virtual session will be filed with official Board minutes

**I. Board Level Interviews (5:30pm)**

The Board of Directors held interviews for the vacant Board seat starting at 5:30pm. The four (4) interviews ended at 6:04pm.

**II. Call to Order and Pledge of Allegiance**

By Whom: President Miles

Time: 6:06pm

**III. Action on the appointment of Mr. Cory Matchett as a Fort Cherry School Board Member, effective immediately, until term expires on December 6, 2021**

1<sup>st</sup>: Mrs. McKay

2<sup>nd</sup>: Mr. Ursitz

Motion: 6-2

Mrs. McKay made a motion to nominate Mr. Cory Matchett as the Fort Cherry School Board Member for the vacant seat and that motion was seconded by Mr. Ursitz. Roll call was made and motion passed with Mr. Ursitz, Mrs. McKay, Mrs. Sepesy, Mrs. Fiori, Mrs. Gaskill, and Ms. Schwab voting Yes. Mr. Briggs and Mrs. Miles voted No.

Mrs. Pam Staley sworn in Mr. Matchett with the Oath of Office and Mr. Matchett took his seat at the table.

**IV. Executive Session (6:08pm)**

Executive Session was held starting at 6:08pm and ending at 6:29pm to discuss Personnel, Safety, and Legal matters.

**V. Roll Call**

Roll call was made and all Board Members were present

**VI. Approval of Agenda - Regular Meeting of March 22, 2021**

1<sup>st</sup>: Mr. Ursitz

2<sup>nd</sup>: Mrs. McKay

Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. McKay to approve the agenda of the Regular Meeting of March 22, 2021. Motion passed unanimously, 9-0.

**VII. Remarks by Visitors**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No Remarks by Visitors

**VIII. Action on the approval of Minutes – Regular Meeting of February 22, 2021**

1<sup>st</sup>: Mrs. Sepesy

2<sup>nd</sup>: Mrs. Fiori

Motion: 9-0

Mrs. Sepesy made a motion, which was seconded by Mrs. Fiori that the Board approve the minutes of the Regular Meeting of February 22, 2021. Motion passed unanimously, 9-0.

**IX. Secretary's Correspondence**

No Correspondence

**X. Treasurer's Actions**

A. Action on the approval of Bills for Payment

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Fiori that the Board approve the Bills for Payment. Motion passed unanimously, 9-0.

B. Action on the approval of the Treasurer's Report Account Summaries

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mr. Ursitz that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 9-0.

C. Action on the approval of the Budget Control Reports

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Fiori that the Board approve the Budget Control Reports. Motion passed unanimously, 9-0.

**XI. Reports**

**A. Board Reports**

None

**B. Solicitor's Report**

None

**C. Superintendents Report**

The Superintendent's Report is attached and has been made part of the official minutes.

**XII. Personnel and Curriculum**

A. Action on the approval of the retirement request from a Professional Employee, effective the end of the 2020/2021 school year

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Fiori that the Board approve the retirement request from a Professional Employee, effective the end of the 2020/2021 school year. Motion passed unanimously, 9-0.

B. Action on the approval of hiring Mr. Edward Cousins as a Part Time, Weekend Custodian per the FCESPA Collective Bargaining Agreement, pending Solicitors' review and approval

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mrs. Sepesy that the Board approve the hiring of Mr. Edward Cousins as a Part Time, Weekend Custodian per the FCESPA Collective Bargaining Agreement, pending Solicitors' review and approval. Motion passed unanimously, 9-0.

### **XIII. Buildings and Grounds**

- A. Action on the approval for DTI, Inc. to install carpet at the High School and Elementary Center, under CoStars contract, at a cost not to exceed \$324,500 (Funds coming from 2019 Bond Proceeds)

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0-1

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve DTI, Inc. to install carpet at the High School and Elementary Center, under CoStars contract, at a cost not to exceed \$324,500 (Funds coming from 2019 Bond Proceeds). Motion passed, 8-0-1, with Mr. Matchett abstaining. Official Abstention Form is part of the Board Minutes.

- B. Action on the approval for HCS to install ceiling tile in High School and Elementary Classrooms, at a cost not to exceed \$52,500 (Funds coming from Capital Projects Fund)

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve HCS to install ceiling tile in High School and Elementary Classrooms, at a cost not to exceed \$52,500 (Funds coming from Capital Projects Fund). Motion passed unanimously, 9-0.

### **XIV. Transportation**

- A. Action on the approval to enroll in the Coen Zappi ACH Program, which allows Bus Contractors to purchase gasoline at Coen gas stations

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 7-2

Mrs. Gaskill made a motion, which was seconded by Mrs. Sepesy that the Board approve the enrollment in the Coen Zappi ACH Program, which allows Bus Contractors to purchase gasoline at Coen gas stations. Motion passed, 7-2, with Mrs. McKay and Mr. Ursitz voting No.

- B. Action on the approval to apply for a fuel card through WEX Bank , which allows Bus Contractors to purchase gasoline at local participating gas stations

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0-1

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve to apply for a fuel card through WEX Bank , which allows Bus Contractors to purchase gasoline at local participating gas stations. Motion passed, 8-0-1, with Mrs. McKay voting No.

**XV. Finance**

**A. Acknowledge the 2021/2022 Preliminary Budget**

Dr. Jacoby and Mrs. Drylie presented the 2021/2022 Preliminary Budget. The presentation and budget is posted on the District's website.

**XVI. Technology**

There were no Technology items.

**XVII. Athletics**

**A. Action on the approval to update the Health and Safety Plan for Athletics and Extracurricular's**

1<sup>st</sup>: Mrs. Sepesy                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0 (Ms. Schwab left meeting)

Mrs. Sepesy made a motion, which was seconded by Mrs. Fiori that the Board approve the updated the Health and Safety Plan for Athletics and Extracurricular's. Dr. Jacoby verbally stated the new changes to the Health and Safety Plan for Athletics and Extracurricular's. Motion passed unanimously, 8-0.

**B. Action on the approval to purchase Football Uniforms from Natale Sporting Goods, in the amount of \$15,930 from the 2021/2022 General Fund Budget**

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the purchase of Football Uniforms from Natale Sporting Goods, in the amount of \$15,930 from the 2021/2022 General Fund Budget. Motion passed unanimously, 8-0.

**C. Action on the approval of Miss Koryn Jozwiakowski as a Volunteer Boys/Girls Varsity Track Coach**

1<sup>st</sup>: Mrs. Sepesy                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mrs. Sepesy made a motion, which was seconded by Mrs. Fiori that the Board approve Miss Koryn Jozwiakowski as a Volunteer Boys/Girls Varsity Track Coach. Motion passed unanimously, 8-0.

- D. Action on the approval of Mr. Cole Clark as a Volunteer Varsity Baseball Coach

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve Mr. Cole Clark as a Volunteer Varsity Baseball Coach. Motion passed unanimously, 8-0.

## **XVIII. Activities**

- A. Acknowledge the resignation of Ms. Nicole Koutsourais as Prom Sponsor

President Miles acknowledged Ms. Koutsourais' resignation as Prom Sponsor and thanked her for her service.

- B. Acknowledge the resignation of Mrs. Nikki Sarchet, Jr. High Cheerleading Sponsor

President Miles acknowledged Mrs. Sarchet's resignation as Jr. High Cheerleading Sponsor and thanked her for her service.

- C. Action on the approval Mrs. Lauren Cieply as Prom Sponsor, effective immediately

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mrs. Sepesy that the Board approve Mrs. Lauren Cieply as Prom Sponsor, effective immediately. Motion passed unanimously, 8-0.

- D. Action on the approval of Mrs. Nikki Sarchet as a Volunteer Varsity Cheerleading Coach

1<sup>st</sup>: Mrs. Sepesy                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mrs. Sepesy made a motion, which was seconded by Mrs. Fiori that the Board approve Mrs. Nikki Sarchet as a Volunteer Varsity Cheerleading Coach. Motion passed unanimously, 8-0.

## **XIX. Policy**

There were no Policy items.

## **XX. Miscellaneous**

- A. Action on the approval of the revision of the Continuity of Ed Health and Safety Plan to include a change to District protocols

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the revision of the Continuity of Ed Health and Safety Plan to include a change to District protocols. Dr. Jacoby stated the revisions verbally. Motion passed unanimously, 8-0.

- B. Action on the approval to waive end of year finals for all students in grades 9-12 (does NOT apply to CHS/AP Courses)  
1<sup>st</sup>: Mrs. Sepesy                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Sepesy made a motion, which was seconded by Mr. Ursitz that the Board approve to waive end of year finals for all students in grades 9-12 (does NOT apply to CHS/AP Courses). Motion passed unanimously, 8-0.

- C. Action on the approval to administrate PSSA/Keystone Exams during Spring 2021, per PDE extended timeframes  
1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Sepesy that the Board approve to administrate PSSA/Keystone Exams during Spring 2021, per PDE extended timeframes. Motion passed unanimously, 8-0.

- D. Action on the approval to submit the NOCTI/NIMS test waiver application for the 2020/2021 school year, due to COVID/Pandemic  
1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

- E. Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve to submit the NOCTI/NIMS test waiver application for the 2020/2021 school year, due to COVID/Pandemic. Motion passed unanimously, 8-0.

**XXI. Public Comment**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Erin Connors – Thanked the Board for being an advocate for the Arts and bringing it back in the 2021/2022 school year.

**XXII. Executive Session**

This item was not held.

**XXIII. Adjournment**

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. McKay                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. McKay that the Board approve the adjournment of the Regular Meeting of March 22, 2021. Motion passed unanimously, 8-0, and the meeting adjourned at 7:47pm.

  
Mrs. Jeanine Miles, Board President

  
Mrs. Jessica Drylie, Board Secretary